

Subcontractor :

Example Only

**Form 1 - SAMPLE HEAD CONTRACTORS PAYMENT SCHEDULE****This is a Payment Claim under the Construction Contracts Act 2002**

To: [Payee / Subcontractor] **Buyer Created Tax Invoice**  
 [Subcontractor Address] **Subcontractors GST No.:** [Enter GST Number]

From: NZ Strong Group Ltd **Head Contractors GST No:** [Enter GST Number]  
 108 Mt Eden Road, Mt Eden  
 Auckland  
**Project Name:** **Subcontract No.**  
**Location:** **For Payment Claim No.:**  
**Trade:** **Period From:**  
**Reference No.:** **Period to:**  
**Subcontract Sum:**

Description	Subcontractors ex GST	Amount Certified ex GST	Reason for Variance
<u>Subcontract Work Value to date</u> (Detail below items amended from Subcontractors Claim)			
Variations Claimed to Date (Detail below items amended from Subcontractors Claim)			
Fluctuations Claimed to Date (if applicable) (Detail below items amended from Subcontractors Claim)			
<u>Materials On Site Claimed to Date</u> (Detail below items amended from Subcontractors Claim)			
<u>Materials Off Site Claimed to Date</u> (Detail below items amended from Subcontractors Claim)			
<b>Total Claimed (Excluding Retentions &amp; GST)</b>	\$ -		
<b>Total Certified</b>		\$ -	
Less Retentions		\$ -	
Subtotal		\$ -	
Less Previous Claims		\$ -	
Net Approved		\$ -	
Plus GST		\$ -	
<b>This Payment Scheduled Amount</b>		\$ -	
Due Date for payment			
Certified by QS	Date:		